Web Based Transformation Software 2008 Upgrade Planning Report	
Product Name: Web Based Transformation Software	
Developing Company: Workplace Transformation, Inc.	
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General Information

The Web Based Transformation Software is designed to facilitate and capture the Continuous Improvement and JOBS efforts of teams across the corporation. This upgrade planning report is intended to communicate the items that have been selected for inclusion into major upgrades to be released during 2008. This planning document will specify rough estimates (quarter of the year) that each item is planned to be built into the software as well. These timeframes are estimations and Workplace Transformation, Inc. reserves the right to complete items sooner or later than specified here at their discretion. This document is in no way a commitment to perform any of the listed items.

A similar report will be released when the major upgrades are ready during the 2008 year and will specify which items have been completed for that release.

Initial Development Completion: June 30, 2006

Items Planned for First Quarter 2008	Explanation / Update (as needed)
Change of the graphing tool used for the key measure graphs and major reworking of user interface to make graphing results better, more flexible and more user friendly.	Complete
On the Project Implementation Worksheet, guideline text will be added to help users fully consider the impact of projects completed. The text will read: How well did you meet the estimated time, cost, and impact? What should you have done differently? Where else should we implement this project?	Complete
On the Add / Edit Teams and Employee screens, when users enter these screens, there is a suggestion to default to viewing items from the home plant of the user.	Complete
On the Attachments section for forms, for the Links section, we would like to incorporate a find file functionality like that used for the add attachments section that would copy the link for the user instead of them having to type it in themselves.	Complete
On the CI and Problem and Project Menu, we will sort the list by Performance area (user set order) to make meetings flow more smoothly.	Complete
On the Employee report, we will include the employee numbers on the employee report so administrators can see if any are incorrect.	Complete
We will be adding the Plant / Unit / Area selections to the report options so they can be more specific.	Complete
We will be changing the arrow next to the key measure to only show an arrow in the desired direction.	Complete
We will be creating a report to print a list of teams – with members included – by plant selection.	Complete
On the CI and Problems and projects menu screens, we will be expanding the space for teams so more of the team name can be seen.	Complete

We will be redesigning the home page to show headers the color of the forms they represent, to only show natural ownership not initiated forms, and a few other small changes to make it more user friendly.	Complete
We will be adding page numbers to the top and bottom of all of the lists for easier navigation through multiple pages of data.	Complete
We will be looking into the functionality of checking pdf documents into the software – currently, when pdfs are uploaded, they become corrupted – we need to figure out why and resolve this so pdf documents are supported.	Complete

Items Planned for Second Quarter 2008	Explanation / Update (as needed)
We will be showing the Improvement Opportunities on the CI form even if they do not have problems assigned to them. So, all IO will be listed with their respective priorities.	Complete
We will be redesigning the Project section of the CI form to look more like the Problem section. If the projects come from the data analysis, the related improvement opportunity will be listed and maybe the priority as well.	Complete
We will be adding direct links to any attached documents or links to the bottom of forms. Users will still have to go to the attachment page to add new documents or links, but existing ones will be listed directly on the form.	Complete